

# Matthew C. Williams

(317) 403-5000

margaretnighthawk@gmail.com

## professional EXPERIENCE

### **Bartender at Large** - *Cinematographer, Writer*

September 2015 - Present

- Sole videographer for independent documentary, covering 11 cities across 8 states in 5 weeks
- Continue camera work for weekly webcast (100th Episode at Lost Lake; Maker's Mark Distillery)

### **YouTube/SmartShoot** - *Director Onsite*

March 2018 - Present

- Contracted as traveling videographer for 30-50 second YouTube advertisements
- Includes pre-shoot consult, writing script, one camera setup, voiceover and editing within deadline

### **Keller Williams Realty** - *Contract Videographer*

March 2018 - May 2018

- Produced, shot and edited 9 promotional videos for agents' social media platforms
- Utilized multi-camera, Three-point lighting set-up, wired lavalier, and boom for backup audio

### **Heartland Film Festival** - *Print Traffic Manager*

May 2017 - November 2017

- Successfully featured 100% of the 228 accepted entries from more than 30 countries using DCP format
- Maintained detailed database from each submission utilizing Festily and Airtable cloud software

## secondary EDUCATION

### **San Diego State University** - *MA - Television, Film and New Media Production*

Graduated May 2015

Video Production focus; Earned Dean's List honors with 3.5 GPA.

### **Indiana University** - *BA - History*

Graduated August 2008

Early American History focus; Philosophy minor.

## auxiliary INTERESTS

- Volunteered for School on Wheels, San Diego Food Bank, Heartland Film Festival, CASA\*
- Proficient in Adobe Premiere, Audition, and FCPX; familiar with Adobe CC, Motion, Resolve, WordPress
- Founded Margaret Nighthawk Productions, LLC, as umbrella company for documentary projects
- Executive Producer - *The 'R' Word* - Should the Washington, D.C., Football Team Change Their Name?
- Coached former high school and club swim teams